COVID-19 Prevention Plan for Visitors

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Approved by University of Washington
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## GENERAL INFORMATION

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|                | San Juan County  
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|                | mdethier@uw.edu, 206-543-8096 (w), 360-378-2139 (h), 360-298-2018 (c) |
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| UW College of the Environment Dean’s Office | Stephanie Harrington, Associate Dean  
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INTRODUCTION

The University of Washington Friday Harbor Labs (FHL) is world renowned not only as a source of major advances in marine science, but also as the training ground for scientists who have gone on to produce groundbreaking research at the forefront of their fields. In a normal year, researchers and students from dozens of countries come to FHL to make use of resources and capabilities not available at their home institutions, but essential for their work or education: a diverse marine fauna and flora; boat and SCUBA facilities as well as a fully equipped research vessel; 13 lab buildings and more than a 150 tanks of various size (up to 12’ diameter); and a flow-through system that continuously pumps seawater to those tanks, allowing for easy maintenance of marine species. Other facilities include several large flumes; state-of-the-art imaging equipment; five climate-controlled rooms; a stockroom providing essential labware and small research equipment for check-out as well as supplies for purchase; extensive computing facilities; and a library. Finally, food services and a variety of housing on campus allow visitors to live, sleep, and eat within a few steps of where they work and study.

The type of research and education that happens at FHL is absolutely dependent on the Labs’ location, resources, and facilities, and is by definition in-person. For a scientist, a lost summer of work at FHL will mean at best a lost season of research that can’t be done elsewhere and at worst, a gap in an ongoing, long-term project. A student who misses the opportunity to take courses at FHL loses critical hands-on training in lab and field work. Further, most students—both undergraduate and graduate—are on tight schedules dictated by finances, course availability and degree requirements; if they cannot take a planned course as scheduled, it’s quite likely that they will not be able to take it at a later time.

It was vital that research and education at FHL continue even during the COVID-19 pandemic, and to this end, a COVID-19 Prevention Plan was implemented to ensure that operations continued in the safest way possible. The original version of the plan went into effect in June 2020, long before vaccinations became available; its goal was to create an isolated FHL enclave in which students and researchers could safely work and study. Key to the plan was 1) minimizing the risk of COVID-19 introduction to FHL by new arrivals via a system of pre- and post-arrival quarantine and testing, and 2) minimizing interactions of FHL with the mainland and island communities. The plan also included the usual preventative measures (social distancing, mask wearing, sanitization, reduced room capacities, etc.) as well as a pod system wherein all visitors were assigned to pods of up to six persons; only pod mates were allowed to travel in vehicles together, eat meals together, or use a particular bathroom. As vaccinations became widespread and COVID-19 declined in the U.S., a revision to the plan in June 2021 made two important changes to the original: eliminating the pod structure, and exempting fully vaccinated individuals from quarantine requirements.

More than a year since the original plan was implemented, FHL has not had a single known case of COVID-19 in spite of running fully-enrolled, in-person programs: a 2020 summer course and REU program, followed by an autumn quarter with record number of students (including 19
freshman in their first term at UW); an inaugural winter course in 2021; a set of spring courses and now, fully enrolled summer courses and an REU program.

With the changes to COVID-19 restrictions announced by the UW Office of the President on July 7, 2021, this second revision of the FHL Plan makes further changes: requirements for social distancing and reduced room capacities are eliminated, and fully vaccinated visitors are no longer required to obtain a pre-arrival test or wear face coverings; additionally, sequestration of the FHL community from island and mainland communities is no longer a component of the plan. Visitors who do not attest to being fully vaccinated are still required to wear face coverings and are encouraged to maintain more than six foot distance from others.

Herein, a fully vaccinated individual is one who has submitted an FHL Vaccination Attestation stating that they have received the recommended dosage of a COVID-19 vaccine at least two weeks prior to arrival at FHL. Acceptable vaccines include any that have been authorized for emergency use or approved by the Centers for Disease Control (CDC) and/or the World Health Organization (WHO). See the linked websites for applicable lists as well as further details in the UW COVID-19 Vaccination Policy.

Elements of the Plan

This plan builds upon University of Washington’s COVID-19 Prevention Plan for the Workplace, adding further components for food services and for any cases of COVID-19 on campus. For the purposes of this plan, all visitors (students, course faculty, researchers, and scholars) are referred to as “scientists.”

This plan addresses the required elements of the University of Washington’s COVID-19 Prevention Plan for the Workplace:

- Vaccination
- Procedures for Sick Personnel, Symptom Monitoring, Reporting, and Response
- Practice Good Hygiene.
- Clean & Disinfect Surfaces
- Face coverings and Personal Protective Equipment (PPE)
- Communication & Training

Further, this plan adds the following additional components:

- Establish a safe system for food delivery, preparation, and services.
- Quarantine and Isolate suspected and confirmed cases.

Training, Updates, and Monitoring

At regular staff meetings, the FHL Director and Operations Manager will communicate updates, notify staff of incoming scientists, discuss issues that arise, and answer questions. According to their roles, FHL staff will in turn communicate updates to scientists, via email listserv announcements and updated signage. All Staff are responsible for monitoring adherence to the
procedures described below and for reporting issues to the FHL Director or Operations Manager. Daily spot checks of adherence to rules will be done by the FHL Director, Operations Manager, and Stockroom Manager as appropriate.

In the first week of each term, the FHL Director and Operations manager will hold a mandatory, recorded Zoom meeting with course faculty and students that includes a discussion of this plan with a review of details and opportunity for questions. Attendance will be required and recorded, and should any person not attend the meeting, they will be required to view a recording of the Zoom meeting and report back to the Operations Manager after viewing.

**RULES, PROCEDURES & RESPONSIBILITIES**

University of Washington’s [COVID-19 Prevention Plan for the Workplace](#) provides a framework for addressing UW workplace requirements. The FHL plan follows this framework, adding further procedures for new arrivals, for food services, and for suspected or confirmed cases of COVID-19. Note: all responsibilities regarding communication to scientists about the following procedures are noted under a separate “Communication” heading.

- **FHL reserves the right to add additional restrictions to those listed below if required or recommended by the University of Washington or County or State health professionals.**
- **All scientists arriving at FHL from outside San Juan County will be asked to sign a form documenting that they have read and understand these rules and restrictions.**
- **The violation of protocols and/or engaging in ‘risky’ behaviors are grounds for dismissal from FHL.**
- **Everyone has the right to refuse a task, work environment, or interaction that they deem as unsafe without criticism or repercussion.**

**PROCEDURES FOR NEW ARRIVALS**

- Before departing for their travels to FHL, scientists who are not fully vaccinated self-quarantine for seven days.

- Before departing for their travels to FHL, scientists (regardless of vaccination status) complete online COVID-19 Prevention Agreement and Vaccination Attestation Forms (Appendix B). On these forms, they agree to follow the rules and procedures in the FHL COVID-19 Prevention Plan and, if they wish to be exempted from quarantine and testing procedures as well as the requirement for face coverings, provide the date(s) and type of vaccine doses received (Appendix B). FHL Operations Manager approves their quarantine exemption if the information provided confirms completion of the recommended dosage of a WHO authorized or approved vaccine at least two weeks prior to their scheduled date of arrival at FHL.

- Before departing for their travels to FHL, scientists who are not fully vaccinated obtain a COVID-19 viral test 1-3 days prior to departure.
If a scientist who is not fully vaccinated has difficulty obtaining a COVID-19 viral test in their home town (either because testing is unavailable or is financially prohibitive), they inform FHL Operations Manager Bernadette Holthuis (holthuis@uw.edu) of this at least three days prior to their departure for FHL.

Scientists who are not fully vaccinated and do not obtain a COVID-19 viral test before departing their homes arrange for a test in WA state; drop-in, free testing is available in a number of locations.

Scientists who are not fully vaccinated email the results of their pre-arrival COVID-19 viral test to FHL Operations Manager Bernadette Holthuis (holthuis@uw.edu) before arrival to campus.

Scientists who have a positive result for their pre-arrival COVID-19 viral test must cancel or postpone their visit. If they wish to postpone, they must follow guidelines from San Juan County Health Officer Dr. James regarding rules and procedures for visiting on a later date.

For the 14 days prior to departure for FHL, scientists (regardless of vaccination status) monitor themselves and their household members for symptoms of illness, and cancel or postpone visit if they or anyone in their household exhibits symptoms listed below. If they wish to postpone, they follow guidelines from San Juan County Health Officer Dr. James regarding rules and procedures for visiting on a later date.

- A new **fever** (100.4 F or higher) or a sense of having a fever
- A new **cough** that cannot be attributed to another health condition
- New **shortness of breath** that cannot be attributed to another health condition
- A new **sore throat** that cannot be attributed to another health condition
- New **muscle pain** that cannot be attributed to another health condition or to a specific activity, such as physical exercise
- New **gastrointestinal symptoms**, such as nausea, vomiting or diarrhea that cannot be attributed to another health condition
- New **respiratory symptoms**, such as a runny nose, that cannot be attributed to another health condition
- New **chills** that cannot be attributed to another health condition
- New **loss of taste or smell** that cannot be attributed to another health condition
- A new **headache** that cannot be attributed to another health condition or emotional reason
- New **fatigue** that you cannot attribute to another health condition

Upon arrival from outside the county, scientists who are not fully vaccinated agree to self-quarantine in their housing unit: if they do not take a post-arrival viral test, they must quarantine for at least 10 days; if they do take a post-arrival test (more than 3 days after
arrival) and produce negative results for the test, the quarantine period may be reduced to 7 days (10 preferred).

- For their post-arrival test, scientists may order a Pixel kit (a PCR COVID-19 test kit by LabCorps), taking the sample more than three days after arriving on island.

- **Responsibilities:** SCIENTISTS monitor health of themselves and their household for the 14 days before departure and report pre-departure symptom check to OPERATIONS MANAGER; SCIENTISTS who are not fully vaccinated self-quarantine for seven days before departing for FHL, obtain viral test within 72 hours of departure for FHL, and report test results to OPERATIONS MANAGER before coming onto FHL campus; SCIENTISTS who are not fully vaccinated arrive in San Juan County with supplies for 10-day quarantine, self-administer a mail-in viral test at FHL if they choose, self-quarantine at FHL for at least 10 days if they forego testing and at least 7 days (10 preferred) if they produce a negative post-arrival test; FACILITIES COORDINATOR provides information on and links to the required online COVID-19 Prevention Agreement and Vaccination Attestation Forms to incoming arrivals; updates shared, online Excel workbook of all incoming new scientists, their arrival dates, their housing and lab assignments, whether or not they’ve submitted signed COVID-19 Prevention Agreement and Vaccination Attestation Forms, and whether they are exempt from quarantine based on their responses to the Vaccination Attestation; OPERATIONS MANAGER uses the shared Excel workbook to communicate with all incoming scientists before and after their arrival, informs each one of pre-arrival and post-arrival rules and procedures, provides information on testing locations in WA state if needed, tracks pre-departure symptom reports, pre-arrival and post-arrival viral test results.

**HOUSING USAGE**

- Scientists are distributed across campus housing that includes a total of 133 bedrooms, 44 kitchens, and 50 bathrooms.

- All arriving scientists who are not fully vaccinated are initially assigned to private bedrooms, except for accompanying family members who may share rooms.

- All bedrooms have windows that open for airflow.

- **Responsibilities:** FACILITIES COORDINATOR assigns scientists to housing; SCIENTISTS follow housing assignments as given to them by FACILITIES COORDINATOR.

**FACILITIES USAGE**

- Communal lab spaces with shared equipment: online scheduling for use of space; disinfecting of space and equipment after each use.
See section on Cleaning and Disinfecting for information on sanitizing common-use surfaces/equipment between users.

**Responsibilities:** FHL RESIDENT SCIENTISTS who are in charge of shared equipment set up online scheduling systems for each item.

**VEHICLE USAGE**

- No persons with symptoms, however mild, may participate in a vehicle trip (symptomatic persons should not leave their housing unit).

- All FHL vehicles are equipped with disposable gloves and sanitizing products that are in accordance with UW EH&S COVID-19 Enhanced Cleaning & Disinfection Protocols.

- Vehicle driver must sanitize the steering wheel, switches, controls and any other commonly touched surfaces before and after use. Cleaning supplies and clean gloves are located in the Front Office and also in each vehicle.

- FHL staff generally refuel vehicles, unless tank is less than ¼ full and staff are not available.

- **Responsibilities.** SCIENTISTS follow all regulations; STOCKROOM MANAGER ensures that sanitizing supplies are available in all vehicles and in the locations where vehicle keys are picked up (Fernald Office); FACILITIES COORDINATOR ensures that vehicle drivers picking up keys are informed of use and sanitizing rules.

**SMALL VESSEL USAGE**

- No persons with symptoms, however mild, may participate in a vessel trip (symptomatic persons should not leave their housing unit).

- All FHL vessels are equipped with disposable gloves and sanitizing products that are in accordance with UW EH&S COVID-19 Enhanced Cleaning & Disinfection Protocols and Small Boating Guidelines.

- In addition to gloves, personal protective equipment (PPE) available on vessels must include face shields, personal flotation devices, hearing protection (motor boats), and eye protection (motor boats).

- Protocols for handling and disinfection of instruments and equipment on vessels follow UW EH&S Small Boating Guidelines and, for personal flotation devices, US Coast Guard guidance on cleaning and storing PFDs for COVID-19.
- Vehicle/vessel driver must sanitize the steering wheel, switches, controls and any other commonly touched surfaces before and after use. Cleaning supplies and clean gloves are located in the Front Office and also in each vessel.

- **Responsibilities.** SCIENTISTS follow all regulations; STOCKROOM MANAGER ensures that sanitizing supplies are available in all vessels; BOAT SAFETY OFFICER reviews this plan with scientists using small vessels.

**RESEARCH VESSEL (R/V KITTIWAKE) USAGE**

- No persons with symptoms, however mild, may board the vessel as crew or passengers (symptomatic persons should not leave their housing unit).

- The R/V Kittiwake is equipped with disposable gloves and sanitizing products that are in accordance with UW EH&S COVID-19 Enhanced Cleaning & Disinfection Protocols and Small Boating Guidelines.

- In addition to face coverings and gloves, personal protective equipment (PPE) available on the vessel includes face shields, personal flotation devices, hearing protection, and eye protection.

- Protocols for handling and disinfection of instruments and equipment on the vessel follow UW EH&S Small Boating Guidelines and, for personal flotation devices, US Coast Guard guidance on cleaning and storing PFDs for COVID-19.

- The vessel operator must sanitize the vessel controls, electronics, switches and console surfaces before and after use, taking care to sanitize before another individual takes over.

- **Responsibilities.** SCIENTISTS follow regulations; VESSEL CAPTAIN informs all passengers and crew about safety and health protocols before they board the boat, keeps an eye on everyone on board to ensure that they are following protocols at all times, communicates in person as needed to reinforce the correct protocols.

**HYGIENE**

- Handwashing Stations: sink with running hot and cold water, soap, and paper towels provided in all buildings.

- Sanitizing Stations: hand sanitizer or sanitizing wipes provided at all major entry ways into non-housing buildings.

- **Responsibilities:** STOCKROOM MANAGER ensures that adequate supplies are on campus at all times; CUSTODIAL STAFF assigned to each building ensure that handwashing and sanitizing stations remain stocked.
CLEANING AND DISINFECTING

- All UW EH&S COVID-19 Cleaning and Disinfection Protocols are followed.

- Communal spaces (Lecture Hall, Commons, etc.) are cleaned and disinfected once per day.

- Shared workstations, equipment (including handheld field equipment, safety gear, personal flotation devices, etc.), vehicles, and vessels are disinfected before and after each use by the person using them. This includes all high-touch surfaces in vehicles, in vessels, and on shared large equipment (e.g. door handles, vessel logs, keys, float plan cabinets, hose bibs, dials, and nozzles).

- In cases where an individual confirmed to have COVID-19 has spent longer than 10 minutes in FHL spaces while potentially infectious to others (from 48 hours prior to onset of symptoms to three days beyond when individual was present in the space): access to all such spaces (housing, lab spaces, etc.) will be immediately restricted, and Operations Manager will notify UW EH&S. UW EH&S will coordinate with the COVID-19 positive individual, Operations Manager, and FHL custodial services to identify locations requiring additional cleaning and/or disinfection and determine roles, scope, and procedures according to UW EH&S COVID-19 Cleaning and Disinfection Protocols (see linked document for details). Access to areas identified as requiring cleaning and/or disinfecting will remain restricted until these actions are complete. Barrier tape and posted signage will be used to communicate restricted access. The area(s) can be entered again as soon as the prescribed cleaning and disinfection is complete, and users will be notified accordingly.

- **Responsibilities:** CUSTODIAL SUPERVISOR understands UW protocols for cleaning and disinfection, trains CUSTODIAL STAFF in their use, schedules cleanings for increased frequency; CUSTODIAL SUPERVISOR & CUSTODIAL STAFF clean and disinfect housing and general lab spaces; SCIENTISTS using any shared workstation, equipment, vehicle, or vessel sanitize completely after use; STOCKROOM MANAGER orders, distributes, and keeps stocked cleaning and disinfecting supplies in prominent location in all FHL vehicles and vessels, and in rooms with shared workstations and equipment, trains scientists in sanitizing procedures; OPERATIONS MANAGER notifies UW EH&S of confirmed COVID-19 cases and coordinates with EH&S and CUSTODIAL SUPERVISOR on procedures for potentially exposed spaces.

FACE COVERINGS & PERSONAL PROTECTIVE EQUIPMENT (PPE) for COVID-19

- FHL adheres to the UW COVID-19 Face Covering Policy and all UW regulations for PPE under different COVID-19 risk levels, including the use of procedure masks, N95 masks, and face shields where conditions warrant them for scientists who are not fully vaccinated.
- All scientists who are not fully vaccinated are required to wear face coverings in indoor spaces as long as more than one person is in the room, regardless of room size or distance between persons.

- Scientists who are fully vaccinated may choose to wear (and are not discouraged from wearing) face coverings.

- Scientists who are not fully vaccinated are asked to bring their own face coverings and other PPE if possible. Face coverings may be washed in the laundry facilities available on campus.

- In the event that scientists did not bring their own PPE, face coverings, procedure masks, and gloves are always available in the FHL Stockroom to purchase at cost.

- A forehead thermometer is available to borrow from the Stockroom.

- While PPE items in the Stockroom are generally kept locked, limited supplies are left accessible after hours by scientists who may need them.

- Responsibilities: SCIENTISTS bring their own PPE if possible; STOCKROOM MANAGER ensures that there are adequate face coverings and disposable gloves available at all times, informs scientists of how to access supplies after hours if needed.

COMMUNICATION OF COVID-19 PREVENTION PLAN INFORMATION

- UW COVID-19 Safety Training is required for all FHL personnel working on-site. Staff complete the training online, logging in with their UW NetIDs. At the time of this writing, the UW Training is not available while it is being updated, but should be available at the end of July 2021. Meanwhile, it is sufficient for FHL staff to be trained on the FHL Prevention Plan, then take the UW Training when it comes online.

- Training on this FHL COVID-19 Prevention plan is required for all FHL personnel working on-site.

- The FHL COVID-19 Prevention Plan is posted on the FHL website.

- In addition to taking the UW COVID-19 Safety Training, FHL staff will be updated on this version of the FHL COVID-19 Prevention Plan via a mandatory all-staff webinar to review details and provide an opportunity for questions.

- Visiting scientists (researchers, course instructors and students) will be trained on the FHL COVID-19 Prevention Plan via a Zoom meeting during the first week of each term, to review details and provide an opportunity for questions.
- At the time of reservation and at least two weeks in advance of arrival, all visitors receive emails with a link to information on our website summarizing key rules and procedures (under COVID-19 Response on the website), and link to the online COVID-19 Prevention Agreement and Vaccination Attestation Forms.

- All new arrivals are required to complete and submit the COVID-19 Prevention Agreement and Vaccination Attestation Forms (see Appendix B), confirming that they have read, understood, and agree to follow the rules and regulations herein and optionally providing vaccination information.

- All communal buildings and restrooms contain signage about wearing PPE and proper hygiene procedures (link to signage in Appendix A).

- Regular email reminders sent to campus residents about current conditions and issues.

- **Responsibilities:** DIRECTOR and OPERATIONS MANAGER provide trainings for staff, researchers, instructors, and students on Plan, and conduct weekly updates; STAFF WITH SUPERVISORY ROLES review FHL COVID-19 Prevention Plan with their direct reports, and train them on relevant sections; STAFF WITH SUPERVISORY ROLES track and document UW COVID-19 training records for direct reports; FACILITIES COORDINATOR sends emails noted above to all scheduled visitors, tracks submitted Agreement and Attestation Forms and quarantine exemptions on shared online Excel workbook; STOCKROOM MANAGER creates, prints, and periodically checks on signage in communal buildings and restrooms; OPERATIONS MANAGER sends email updates and reminders regarding FHL COVID-19 Prevention plan to campus residents and staff.

**DINING**

- The Dining Hall is open for in-house service to scientists subscribing to full meal plans.

- While the FHL Dining Hall is preparing food, whether for take-out or in-house service, it will follow all WA State and SJ County regulations in effect for restaurants and taverns, and UW regulations in effect for residential food services.

- For in-house service, the Dining Hall will follow [UW EH&S COVID-19 Illness Prevention Strategies for Limited On-Site Dining](#).

- For residents under quarantine or isolation and their household members, FHL staff shoppers take orders, do shopping, and deliver food and supplies to their housing units.

- The Dining Hall will offer ‘takeout’ meals to be consumed in housing units for scientists subscribing to full meal plans who are under quarantine.
- **Responsibilities:** FOOD SERVICES MANAGER is responsible for planning and overseeing the safe preparation and service of takeout or in-house meals, communicating with residents about dining rules and regulations, training kitchen staff on food safety protocols; DIRECTOR or OPERATIONS MANAGER will designate and train staff shoppers.

**MONITORING OF SYMPTOMS**

- While at FHL, all scientists regardless of vaccination status are required to self-monitor daily for symptoms in themselves and accompanying family members that could be indicative of COVID-19 (Appendix C). However, no daily survey submission is required.

- Regardless of vaccination status, if a scientist or accompanying family member is experiencing COVID-19 symptoms, they and their family members must stay in their housing unit and follow procedures below for suspected or confirmed cases.

- **Responsibilities:** SCIENTISTS monitor symptoms for themselves and their family members, and do not leave housing unit if anyone has symptoms.

**CONTACT TRACING**

- Close Contact (CDC definition) = someone who was w/in 6 ft of an infected person for at least 15 min cumulatively within a 24 hour period starting 2 days before illness onset (or 2 days before specimen collection for asymptomatic patients) until time patient is isolated.

- **Responsibilities:** OPERATIONS MANAGER collects information on close contacts if there is a suspected or confirmed COVID-19 case, and communicates information to SJ County Health officials.

**PROCEDURES FOR SUSPECTED OR CONFIRMED CASES & THEIR CONTACTS**

- In any case of a suspected or confirmed case of COVID-19, all areas on campus will be accessed to identify those where the scientist has been during their infectious period; access to those areas will be restricted for at least 24 hours, after which the areas will cleaned following UW EH&S protocols for Enhanced Cleaning and Disinfection after Notification of a Confirmed Case of COVID-19.

- Isolation Units: FHL always maintains one unoccupied, self-contained housing unit on campus, reserved for use in case of required isolation. Cottage H (with two bedrooms, two bathrooms, a kitchen and laundry facilities) is the designated unit.

- Any scientist who develops any symptoms of COVID-19 (even mild ones) is required to self-isolate and
  1. Report to FHL Operations Manager Bernadette Holthuis: 360-644-9844 (c)
  2. Contact Eventide Health to schedule viral testing: 360-378-1388, Sware@eventidehealth.com
- Any scientist who receives a positive test result for COVID-19 is required to self-isolate and to work with FHL Operations Manager in reporting to the following agencies/persons:
  1. Report to San Juan County Health Officer Dr. Frank James: 360-303-7436 (c)
  2. Follow all guidance from San Juan County Health Officer
  3. Report to the UW EH&S Employee Health Center: covidehc@uw.edu
  4. Report to UW EH&S Case Tracker Kim Baker, RN 206-616-3344 or 630-877-0128 (c)

- If they are fully vaccinated, members of a household that includes a suspected or confirmed case, and other recent close contacts of a suspected or confirmed case, are not required to quarantine, but should continue to self-monitor for symptoms. They are required to work with FHL Operations Manager in reporting their exposure to UW EH&S Case Tracker Kim Baker 206-616-3334 or 630-877-0128.

- Unless they are fully vaccinated, all members of a household that includes a suspected or confirmed case, and all other recent close contacts of a suspected or confirmed case (as determined by Contact Logs), are required to self-quarantine and work with FHL Operations Manager in reporting to the following agencies/persons:
  1. Contact Eventide Health to schedule viral testing: 360-378-1388, Sware@eventidehealth.com
  2. Report to San Juan County Health Officer Dr. Frank James: 360-303-7436 (c)
  3. Follow all guidance from San Juan County Health Officer
  4. Report to the UW EH&S Employee Health Center: covidehc@uw.edu, 206-616-3344
  5. Report to UW EH&S Case Tracker Kim Baker 206-616-3344 or 630-877-0128 (c)

- Isolation for Suspected or Confirmed Cases: Any scientist who develops symptoms or has a positive viral test result will be isolated in a separate housing unit (isolation period determined by San Juan County Health Officer).

- If the suspected or confirmed case is living in a self-contained cottage, duplex, or apartment, that person will remain in the unit and everyone living with them will be relocated to another such housing unit for quarantine.

- If the suspected or confirmed case is living in a dorm room or hut, they will be relocated to the self-contained FHL isolation unit.

- Quarantine for Exposure: Unless they are fully vaccinated, members of a household in which a suspected or confirmed case lives and other close contacts of a suspected or confirmed case (as determined by Contact Logs) are required to self-quarantine in their housing units (quarantine period determined by San Juan County Health Officer). Each person under quarantine will be assigned to a private bedroom (if they aren’t already) and a private bathroom. As long as sufficient accommodations are available, each person will placed in their own housing unit.
- Those under quarantine may be relocated to a different housing unit or remain in their existing unit, dependent on whether the suspected/confirmed case to which they’ve been exposed is relocated (see above).

- Food and other provisions will be delivered to the doors of housing units occupied by scientists under isolation or quarantine: delivery person calls scientist ahead of time; deposits box of provisions outside exterior door while scientist remains inside.

- Scientists under isolation or quarantine will be responsible for cleaning their units (as are all scientists in cottages, duplexes, and apartments). They may leave trash outside their unit for pick up by custodial staff as needed.

- Trash will be picked up from housing units occupied by scientists under isolation or quarantine: custodial staff calls scientist ahead of time; scientist leaves trash bag outside exterior door and goes back inside; staff wears gloves and face mask while picking up trash bag.

- After a unit is vacated by a quarantined or isolated scientists, the unit will be left unoccupied for three days and then undergo cleaning following UW EH&S protocols for Cleaning and Disinfection after Notification of a Confirmed Case of COVID-19.

- In any case of a suspected or confirmed case of COVID-19, all non-housing areas on campus will be accessed to identify those where the scientist or their close contacts has been while infectious; access to those areas will be restricted for at least 24 hours, after which the areas will cleaned following UW EH&S protocols for Cleaning and Disinfection after Notification of a Confirmed Case of COVID-19.

- Responsibilities: Affected SCIENTISTS follow instructions noted above; FHL DIRECTOR oversees response and communicates with San Juan County Health Officer; OPERATIONS MANAGER collects data from Contact Logs for contact tracing, reports cases and their close contacts (fully vaccinated and not fully vaccinated) to the UW EH&S Case Tracker, works with scientists to identify potentially contaminated areas on campus and communicates those to MAINTENANCE SUPERVISOR AND CUSTODIAL SUPERVISOR, delegates delivery of food and provisions and trash pickup by staff; MAINTENANCE SUPERVISOR oversees blocking off of potentially contaminated areas; CUSTODIAL SUPERVISOR oversees cleaning and disinfection of housing and general are
APPENDIX A. UW COVID-19 PREVENTION PROTOCOLS

COVID-19 Prevention Plan for the Workplace

COVID-19 Prevention: Enhanced Cleaning and Disinfection Protocols

COVID-19 Disinfectant Safety Information

COVID-19 Face Covering Policy

COVID-19 Risk Level & Selection of PPE

Guidance on Facemask Use

COVID-19 Prevention Strategies for On-Site Dining

COVID-19 Prevention Guidelines for Small Boat Operations

COVID-19 Prevention Posters (Stay Healthy, Huskies)
APPENDIX B. FORMS FOR VISITING SCIENTISTS
Friday Harbor Labs COVID-19 Prevention Agreement Form

I, ____________________________________________________________,

Printed Name (Last, First)

have reviewed the current version of the UW Friday Harbor Labs (FHL) COVID-19 Prevention Plan (henceforth The Plan) posted on the FHL website, and understand my responsibilities as an FHL scientist. While I am staying at FHL, I agree to follow all rules and procedures in the current version of The Plan, as well as any new COVID-19 prevention protocols that may be implemented after I arrive.

These rules and procedures include but are not limited to: sanitizing before and after using any shared workstations and equipment, and following any orders for isolation or quarantine as deemed necessary in the event of a suspected or confirmed COVID-19 case as dictated by officials from San Juan County Health & Community Services and the University of Washington Environmental Health & Safety Department.

If I have not attested to being fully vaccinated, the procedures I agree to follow include but are not limited to: pre-arrival and post-arrival quarantine and testing protocols and the wearing of a face covering inside all FHL buildings other than my housing unit.

_____________________________________________ __________________
Signed Today’s Date
Vaccination Attestation Form

Visitors who are fully vaccinated for COVID-19 before arrival at FHL are exempt from quarantine requirements. Those who are not fully vaccinated must follow pre- and post-arrival quarantine procedures. To be considered fully vaccinated, arriving visitors must be two weeks past completion of a full series of any vaccine that is validated for use by the Centers for Disease Control (CDC) and/or the World Health Organization (WHO). See the linked websites for applicable lists.

Below, only list vaccine doses that you have already received (not ones that you are planning to get).

Did you receive a full COVID-19 vaccine series?

○ Yes
○ No

Did you get one or more COVID-19 vaccine doses in a non-US country?

○ Yes
○ No

Country(s) in which COVID-19 vaccine dose(s) were received: __________________________

Name of Vaccine

○ Pfizer (2 doses)
○ Moderna (2 doses)
○ Johnson & Johnson (1 dose)
○ AstraZeneca (2 doses)
○ Other: ______________________________

Date of First (or Only) Vaccine Dose (MM/DD/YYYY): __/__/____
Date of Second Vaccine Dose (MM/DD/YYYY): __/__/____

I declare that the information provided above about my vaccination status is accurate and true, and understand that if information is found to have been falsified, I may not be allowed to stay at FHL.

Sign Here: __________________________________________________________________________
APPENDIX C. SYMPTOMS TO MONITOR

Since yesterday, have you or any accompanying family members experienced any of the symptoms listed below?

- A new fever (100.4°F or higher) or a sense of having a fever?
- A new cough that you cannot attribute to another health condition?
- New shortness of breath that you cannot attribute to another health condition?
- A new sore throat that you cannot attribute to another health condition?
- New muscle pain that you cannot attribute to another health condition or to a specific activity, such as physical exercise?
- New gastrointestinal symptoms, such as nausea, vomiting or diarrhea that you cannot attribute to another health condition?
- New respiratory symptoms, such as runny nose, that you cannot attribute to another health condition?
- New chills that you cannot attribute to another health condition?
- New loss of taste or smell that you cannot attribute to another health condition?
- A new headache that you cannot attribute to another health condition or emotional reason?
- New fatigue that you cannot attribute to another health condition?

If the answer is yes:

1. You and everyone in your household should remain in your housing unit.
2. Contact the FHL Operations Manager: 206-616-0708
3. Contact a Medical Provider on Island to inquire about testing:
   Peace Health, 360-378-2142 or Eventide, 360-378-1388